

DILTON MARSH PARISH COUNCIL

Minutes of the meeting held on Thursday 17 December 2015 at 7.30pm in Dilton Memorial Hall

Present: Councillors Mrs A Irving (Chairman), Mr A Coutts-Britton, Mr M Flanagan, Ms. S Harris, Mr W Johnson, Mrs P Jones, Mr D Middleton, Mr J Moody, Mr F Morland, Mr M Roberts, Mrs J Short and Mr R Coleman (Clerk).

There were four members of the public present initially, one remaining for the duration of the meeting.

2009/15 Welcome and Introductions.

The Chairman welcomed those present.

2010/15 Apologies.

Apologies for non-attendance were received from Cllr. D Howells and from Wiltshire Council Cllr. J Wickham.

2011/15. Declaration of Interests.

There were no interests declared.

2012/15. Minutes of the Ordinary Parish Council Meeting held on 19 November 2015.

The Council **resolved** that the minutes be signed as a true and accurate record.

2013/15. Neighbourhood Policing Team (NPT).

a. In the absence of a member of the NPT, no report was given.

b. The Council **resolved** that the Clerk is to write to the Police and Crime Commissioner stating that the continuing absence from these meetings of a representative of the NPT and the lack of any report is regrettable and that the new police staffing arrangements appears to have had the undesired result of a disengagement of the NPT from the community it serves.

2014/15. Planning.

a. The Council noted the status of the extant planning applications thus:

| | | | |
|--------------|--|---|---------|
| 15/09280/FUL | Clivey Gate Toll House, 19 Clivey | Erection of general purpose agricultural building | Pending |
| 15/10687/CLE | The Bungalow at rear of Haines Angling, Clivey | Lawful Development Certificate | Pending |

b. The Council examined the following planning application:

| | | | |
|--------------|---------------|---------------------------------|-----|
| 15/11513/FUL | 14 The Avenue | Side, rear and front extensions | NEW |
|--------------|---------------|---------------------------------|-----|

Cllr. Flanagan stated that he wished to make comments on this application and its relevance in relation to planning application 15/11928/FUL. The Chairman rebuked Cllr. Flanagan stating that each planning application must be treated on its own merits and any comments in relation to another planning application

Signed

Date

DILTON MARSH PARISH COUNCIL

that had not been discussed was irrelevant. Cllr. Flanagan voiced his disagreement at this comment and an intemperate vocal exchange followed.

The Council **resolved** to send the comments shown in italics to Wiltshire Council:

The Parish Council objects to this proposed development because it represents overdevelopment of the site.

c. The Clerk stated that he had received the following planning application after 10 December 2015:

| | | | |
|--------------|------------------|-----------------------------------|-----|
| 15/11928/FUL | 26 Fairwood Road | Proposed side and rear extensions | NEW |
|--------------|------------------|-----------------------------------|-----|

The Council examined the above planning application and **resolved** to send the comments shown in italics to Wiltshire Council:

The Parish Council has no objections to this proposed development

d. There were no other planning matters.

Cllr. Flanagan handed the Clerk a letter of resignation and left the room. The Chairman read out the letter at the meeting. The Clerk stated that he would inform Wiltshire Council.

2015/15. Finance.

a. The Clerk reported that the current financial position at 30 November 2015 was as follows:

Dilton Marsh Parish Council - Financial Statement November 2015

Dilton Marsh Parish Council

Treasurers Account Balance as at 31 October 2015 **10459.26**

INCOME

None 0.00

TOTAL **10459.26**

Deduct Cheques presented

| | | | | |
|------|----------------------------|--------|---------------|---------------|
| 1433 | Clerk's Salary | 437.80 | | |
| 1434 | Clerk's Expenses (October) | 89.63 | | |
| 1435 | HMRC PAYE Month 8 | 109.60 | | |
| 1436 | St Johns CC (September) | 72.17 | | |
| 1437 | DM PCC Notice | 5.00 | | |
| | TOTAL | | 714.20 | 714.20 |

Late Presented Cheques

| | | | | |
|------|----------------------|--------|---------------|---------------|
| 1415 | P Denton | 7.97 | | |
| 1432 | Royal British Legion | 100.00 | | |
| | TOTAL | | 107.97 | 107.97 |

Unpresented Cheques

Signed

Date

DILTON MARSH PARISH COUNCIL

| | | | |
|-------------------|--------------|---------------|---------------|
| 1430 Wheelers Ltd | 252.00 | | |
| | TOTAL | 252.00 | 252.00 |

Balance at 30 November 2015 **9385.09**

Treasurers Account Total **9385.09**

Accounts due for payment - December 2015

| | | | |
|-----------------------------|--------------|---------------|--|
| Clerk's Salary (December) | 438.00 | | |
| Clerk's Expenses (November) | 31.21 | | |
| Office Allowance (Part) | 92.50 | | |
| HMRC PAYE Month 9 | 109.40 | | |
| J Luxford (Website) | 36.00 | | |
| St Johns CC (October) | 72.17 | | |
| St Johns CC (November) | 72.17 | | |
| | TOTAL | 851.45 | |

30 Day Account

Balance at 31 October 2015 **20220.14**

INCOME

| | | | |
|-----------------|---------------|-------------|-----------------|
| 09-Nov Interest | | 0.86 | |
| | TOTAL: | 0.86 | 20221.00 |

DEDUCTIONS

| | | | |
|------|---------------|-------------|--|
| None | | 0.00 | |
| | TOTAL: | 0.00 | |

Balance at 30 November 2015 **20221.00**

Total funds held by Dilton Marsh Parish Council as at 30 November 2015: **29606.09**

The Clerk asked that councilors advise him of any required financial provision that needed to be included in the FY2016/17 Budget so that he could include it in the Draft Budget to be discussed at the next Parish Council meeting. He added that as a result of Wiltshire Council beginning to restrict their services to only those for which they have a statutory duty to provide it may be necessary to consider increasing the Precept request to anticipate additional responsibilities falling on the Parish Council. Cllr. Coutts-Britton highlighted that some funds would need to be dedicated to the Play Scheme Project and Cllr. Morland reminded councilors that £5000 had already been earmarked and agreed for the Clivey Footway project. Cllr. Middleton added that the Police Budget is also to be increased and this would have an effect on the Council Tax.

The Clerk stated that he was unaware of any financial restrictions placed on Parish Council Precepts.

Councillors commented that any increase in the Precept for FY2016/17 would need to be sensitive to the consequential increase in the Council Tax payable by parishioners.

Cllr. Coutts-Britton stated that the Parish Council needed to be aware of the non-statutory duties that Wiltshire Council may discontinue and that Cllr. Wickham may be able to assist in providing advice. He suggested that the Parish Council needed to define its priorities and to determine the proposed budget accordingly.

Signed

Date

DILTON MARSH PARISH COUNCIL

- b. The Council **resolved** to pay Mr Luxford for the Dilton Marsh Website Domain – shown above.
- c. The Council **resolved** to make the payments shown under ‘Accounts due for payment’ above.

2016/15. Community Area Board/Community Area Transport Group.

The Chairman stated that she had attended the recent CATG meeting with Cllr. Moody and that a number of grants were awarded, including those to Fairfield College. She added that she had raised the subject of a new streetlight following a parishioner’s request and was informed that it would cost £2000 to £3000. A further request had been received in relation to a streetlight at School Lane to illuminate the area for those leaving school in the late afternoon. Councillors suggested that the school may wish to promote this request with Wiltshire Council especially if it was a Health and Safety issue relating to the school. Cllr. Middleton explained that the school had no access to funds to provide a streetlight. Cllr. Roberts agreed to contact Wiltshire Council and to make enquiries. Cllr. Morland commented that under the new rules any such request must first be endorsed by the Parish Council and that the Parish Council must be prepared to make a financial contribution towards the project and typically this contribution will be not less than 25% of the total cost. He added that the only certain and effective way to raise any issues with Wiltshire Council is via the ‘app’ available for downloading on to a mobile phone.

2017/15. Highways/Environment.

a. Cllr. Middleton reported that there had been some drain survey work undertaken between Clivey and Dilton Marsh which he assumed was in support of the Clivey/Dilton Marsh Footway Project – although the length of road being surveyed far exceeded that for which a footway had been requested. He queried whether the details of the footway project had become confused and proposed that Cllr. Wickham is contacted to clarify the position.

There was nothing further reported in respect of the Tower Hill Safety Improvements Project.

b. Cllr. Harris asked what the current position was regarding the use of a Speed Indicator Device (SID) for use in monitoring traffic speeds and whether Dilton Marsh had been included in the Wiltshire Council scheme for disposing of these devices. The Clerk stated that he had advised Wiltshire Council that Dilton Marsh Parish Council wished to be included in the scheme and that it was proposing to negotiate with other Councils to share its use. Cllr. Harris agreed to contact Westbury Community Speed Watch Coordinator to pursue this matter.

2018/15. Playing Field.

a. Cllr. Coutts-Britton presented his Dilton Marsh Parish Council Leisure Committee Report, dated 14 December 2015 to all councillors – a copy of which had been sent to all councillors prior to this Parish Council meeting. Cllr. Coutts-Britton summarized the main points of the report and he drew the attention of the Council to the ‘Way Forward’ indicating that the Core Team would be seeking funding of £5000 or thereabouts for an Ecology Study and further consultation studies. There ensued lengthy discussions regarding the extent and scope of the various consultations required and it was agreed that a decision by the Parish Council on such funding would be made at the next Parish Council meeting following a presentation by the Core Team on its ‘vision’ for the Play/Recreation improvements at the Playing Field and The Firs.

The Clerk commented that the Project Management structure for the project needed to be established. Is the Parish Council or the Core Team taking the lead? – the latter having the advantage, perhaps, of attracting greater grant aid and any work that the Parish Council is to fund must be fully specified.

b. The Clerk reported that the remedial work undertaken by Wheelers Ltd following the Electrical Safety Inspection of the Playing Field containers had been undertaken and an invoice is awaited.

Signed

Date

DILTON MARSH PARISH COUNCIL

Cllr. Harris enquired whether a response had been received by SSE Southern Electric regarding re-locating the meter to within the container. The Clerk replied stating that was an outstanding action on his part.

Cllr. Harris stated that Mr Denton had made enquiries regarding a new lid for the Electricity Meter/Electricity connection chamber but that Mr Denton was not in a position to fabricate a new metal lid.

c. Cllr. Roberts stated that he had studied the RoSPA Safety Inspection of the Play Area and although it was clear that the equipment is showing its age there were no risks that required immediate attention.

d. There were no other matters reported.

2019/15. Standing Orders.

The Council **resolved** to approve the Dilton Marsh Parish Council Publication Scheme, Issue 1, dated 17 December 2015.

The Council **resolved** to approve the Dilton Marsh Parish Council Data Protection Policy, Issue 1, dated 17 December 2015.

2020/15. Members' Reports.

Cllr. Moody – The Walking Group prospers with some ten walkers taking part recently and the next walk is on 23 December 2015.

Cllr. Coutts-Britton:

- There is a tree obstructing a power cable at Stormore/Clivey. He stated that he would contact SSE.
- There is a tree at Alan Powell Lane that needs attention by a tree surgeon. It was agreed that Acer Tree Surgeons (Nick Cranston) be asked to take action.

Cllr. Harris:

- A parishioner had requested the re-location of a noticeboard currently position at Fairwood Road. This proposal was rejected by councillors.
- A notice requesting the removal of 'out of date' notices from noticeboards has been included in the Church Newsletter.

Cllr. Middleton – The recent very wet weather has precluded the planting of some of the daffodil bulbs.

Cllr. Short – Enquired about road-sweeping.

Cllr. Irving:

- A request that members of the Walking Group undertake a survey of the stiles/gates and identify those needing repair/refurbishment.
- A request that Parish Council contact details are posted on the Noticeboard – such details to show members names and addresses only.
- The Pantomime is to take place at the Memorial Hall at the end of January. The Clerk asked that details are passed to him for inclusion in the Dilton News.
- The History Society is to apply for a grant to enable a 'Village Mapping' project to be undertaken.
- There is an obligation on the Parish Council to maintain the War Memorial. It was agreed that councillors would ensure that it was kept tidy and in good repair.

2021/15. Clerk's Report.

a. Council noted that the date and time of the next meeting:

- Ordinary Parish Council Meeting – 21 January 2016 at 7.30pm

Signed

Date

DILTON MARSH PARISH COUNCIL

b. The Clerk stated that he had nothing to report.

The Vice-Chairman, Cllr. Coutts-Britton, took the Chair.

Cllr. Coutts-Britton commented that the meeting this evening had been fractious and volatile and that he proposed that Council members have full confidence in the Chairman, Cllr. Irving. The Council **resolved**, by a majority (one dissenter) that members have full confidence in the Chairman.

The Chairman, Cllr. Irving, took the Chair.

There was no other business and the meeting closed at 9.35 pm.

Signed:

Chairman of Dilton Marsh Parish Council

21 January 2016

Signed

Date

DILTON MARSH PARISH COUNCIL

Actions – PC Meeting 17 December 2015

| | |
|----------------|---|
| Action 1/2013 | Clerk. To write to PCC – NPT. |
| Action 2/2014 | Clerk. To write to WC – Planning applications. |
| Action 3/2014 | Clerk. To inform WC – Councillor resignation. |
| Action 4/2015 | Clerk. To make payments. |
| Action 5/2015 | Clerk. To contact Cllr. Wickham – WC Non-Statutory duties. |
| Action 6/2017 | Clerk. To contact Cllr. Wickham – Clivey Footway project. |
| Action 7/2017 | Cllr. Harris. To contact Westbury CSW – SIDs. |
| Action 8/2018 | Clerk. To contact Electricity Supply Company – Move meter etc. |
| Action 9/2020 | Cllr. Coutts-Britton. To contact SSE – Tree/Power cable. |
| Action 10/2020 | Clerk. To contact Acer Tree Surgeons – Tree/Alan Powell Lane. |

Signed

Date